

Room 402, Portland-Metro Campus
And virtually via Microsoft Teams
October 18, 2022
10:15 am – 4:50 pm

**Board of Trustees
Minutes**

Trustees Present:

John Davis, Chair	Kathleen Hill	Phong Nguyen	Michele Vitali
Jeremy Brown	Vince Jones	Celia Núñez	Mason Wichmann
Kanth Gopalpur	Kelley Minty	Mike Starr	Nagi Naganathan (<i>ex officio</i>)

Trustees Unable to Attend:

Stefan Bird	Jill Mason	Fred Ziari
-------------	------------	------------

University Staff and Faculty Present in person:

Abdy Afjeh, Vice Provost, Research & Academic Affairs
James Blair, Secretary, Oregon Tech Foundation
Rebecca Burkeen, Chair, Administrative Council
Ken Fincher, Vice President, University Advancement
Erin Foley, Vice President of Student Affairs & Dean of Students
David Groff, General Counsel & Interim Board Secretary
Pam Grove, Assistant to University General Counsel & Interim Board Secretary
John Harman, Vice President, Finance & Administration
Lacey Jarrell, Executive Director of Marketing Communications & Public Relations
Billy Kimmel, President, ASOIT – Portland-Metro
Michelle Meyer, Director of Audit & Compliance, Business Affairs
Joanna Mott, Provost & VP of Academic Affairs & VP for SEM
Adria Paschal, Senior Executive Assistant to the President
Dan Peterson, Dean, College of Health, Arts & Sciences
Sasha Rabich, President, ASOIT – Klamath Falls
Maureen Sevigny, Director of Distance Ed Program, Management Department
Terri Torres, President of the Faculty Senate
Bryan Wada, Information Technology Consultant 2

1. **Call to Order/Roll/Declaration of a Quorum** *Chair John Davis*

Chair Davis called the meeting to order at 10:16 am. The Board Secretary called roll, and a quorum was declared.

2. **Reports**

2.1 **President, President Naganathan**

Dr. Naganathan reviewed his PowerPoint presentation which included his welcome to new Trustees Phong Nguyen and Mason Wichmann and Oregon Tech's celebration of its 75th anniversary. He also discussed the 2022 Convocation, which was well attended. Dr. Naganathan reviewed some of the past and present accomplishments made over Oregon Tech's 75 years. He highlighted the university's accomplishments over the last five years, which include the establishment of OMIC and OREC, the successful navigation of the COVID-19 pandemic, Oregon Tech becoming Oregon's Polytechnic University, the completion of the academic school years 2020-2021 awarding more than 800 degrees, and 805 in 2021-2022, achieving a 30-year record-high first-year new student enrollment in fall 2022 (4th increase in 5 years), and completion of all university processes for the DPT program. In addition, other accomplishments made during 2021-2022 include: implementing the new faculty contract, launching the Diversity, Inclusion, and Cultural Engagement (DICE) office, working with the Higher Education Coordination Committee (HECC) to secure about \$1 million more in PUSF allocation, completion of the CEET building with occupancy in January 2022, and securing additional state dollars in construction funds for Boivin Hall.

Additionally, Oregon Tech successfully pursued a funding opportunity by mobilizing a federal process to secure \$1 million in support of faculty research. Despite many challenges, Oregon Tech stewarded resources and processes to end the fiscal year with a net positive margin of \$1.9 million net of transfers within the Board approved budget of \$70.8 million for FY2021-2022. This was accomplished despite a significant tuition revenue shortfall of \$3.7 million. Dr. Naganathan also shared how shared governance is implemented through multiple committees and commissions at the university. Through conversations between Vice Presidents and appropriate shared governance groups, more than 40 University councils, committees, and commissions are active in the 2022-2023 academic year, resulting in substantial stakeholder input involving 545 shared governance voices. He discussed Oregon Tech's partnership with the Klamath Tribes, acknowledged the contributions of Mr. Don Gentry, who recently retired as Chair of Klamath Tribes, and welcomed Dr. Clay Dumont as the new Chair. He also recognized the Klamath Tribes for their generous offer of vaccines to Oregon Tech during the early stages of the pandemic while the supplies were scarce. Dr. Naganathan also shared with the Board that the University recently received a \$1 million grant for credit for prior learning, a grant of \$446,000 from the M.J. Murdock Charitable Trust to purchase state-of-the-art equipment for the Respiratory Care program, and a \$140,000 grant from Business Oregon/Oregon Innovation Council for planning a Regional Innovation Hub. Dr. Naganathan discussed the new \$14.8 million building at OMIC R&D and the Boeing Collaborative Laboratory. Dr. Naganathan provided an update on Fall 2022 enrollment and advised that retention of all degree-seeking students improved from last fall to the current fall. Retention of new full-time students for fall 2021 was 73.4%, while fall 2022 retention is 75.7%. Enrollment of new first-year students for fall 2022 reflects a 6% increase over last year at the same

time, which is the highest over the previous 30 years. He shared key action items for Academic Year 2022-2023 for the University, to include: a successful year-7 comprehensive review and site visit by the Northwest Commission of Colleges and Universities, increasing degree-seeking undergraduate enrollment overall – at least a 2% growth in new students and a 2% growth in the retention of continuing students, stabilizing enrollment at Portland-Metro Campus with at least a 2% growth, increasing engagement with industry for us to become a surrogate lab for innovation, and elevating student and employee health and well-being. He recognized Sandi Hanan as Oregon Tech's new Associate VP of Human Resources, David Groff for his service as the Interim Board Secretary, and Pam Grove for her administrative support of Board activities. He also shared that Dr. Ken Fincher and Adria Paschal will step into those roles for future meetings.

2.2 **ASOIT** *Presidents Sasha Rabich (KF) and Billy Kimmel (PM)*

Portland-Metro: President Kimmel reviewed his PowerPoint presentation, which addressed the status of organizational matters, including changing the ASOIT Office into a student lounge and how clubs are run. He announced the return of the Stall-Street Journal and shared that Parliament meetings are scheduled once per month on Tuesdays during Fall, with significant preparation being worked on during the Summer. Mr. Kimmel also shared tasks envisioned for the future, such as student advocacy in light of the changing demographics of the Portland-Metro student population due to many freshmen, the return of a vibrant campus through events, discussion clubs, and working with other groups. He also mentioned that as a follow-up to the previous year's ASOIT resolution expressing no confidence, ASOIT is planning to observe how the Board chooses to follow up.

Klamath Falls: President Sasha Rabich discussed the goals of the newly reorganized ASOIT cabinet in Klamath Falls. These goals can be narrowed down to increasing knowledge of campus resources and opportunities, strengthening students' ties with the faculty and administration, and building better connections between Oregon Tech and the Klamath Falls Community. He expressed ASOIT's excitement to amplify and utilize student voices for the betterment of Oregon Tech and is excited to see the work the Board of Trustees will accomplish in the coming year in terms of its impact on the student experience and the Oregon Tech community at large.

2.3 **Administrative Council**, *Chair Rebecca Burkeen*

Chair Burkeen provided the new Trustees with an overview of the Administrative Council. She explained that Administrative Council represents approximately 140 unclassified staff members across all campuses of the university. The Administrative Council's mission is to represent the ideas and interests of these administrative staff members to the President and other campus constituencies. Chair Burkeen stated that the current Executive Board of the Administrative Council consists of Carl Agrifolio-Director of IT Operations, Sarah HendersonWong, Manager of Benefits, Leave, & Wellness, Gaylyn Maurer, Director of the Integrated Student Health Center, Zoe Smiley, New Student Program Coordinator, Carleen Drago, Director of Educational Partnerships & Outreach, Kelly Sullivan, Academic Advising & Retention Coordinator, and Desiree Wooten, Assistant Director of Career Services & Interim Director of the TOPS Program. In addition to those members, there is one Presidential appointee, John Harman, VP of Finance & Administration. The topics discussed at Administrative Council are those

important to unclassified staff to improve employee retention and create a community with employees on all campuses.

2.3 Faculty Senate *President Terri Torres*

President Torres provided the Trustees with some of her background and expressed the desire of the Faculty Senate that the Board Trustees listen to the perspectives of all stakeholders at Oregon Tech before making decisions. She acknowledged that Oregon Tech now has a Strategic Plan, which the Faculty Senate has asked of the previous administration. She mentioned that Oregon Tech's general education model requires to be updated since it is more than 40 years old. Torres reminded the Board of the Climate Assessment process, past faculty senate actions, and that much remains to be done. She is concerned that faculty are leaving, affecting instructional coverage. Torres said that the President's Council voted down the non-tenure track faculty without any explanation. To work together on a promotion policy for non-tenure track faculty is the number one request, and faculty has asked President Torres to strive for this during the year. Torres also reminded the Board of previous conversations about acquiring a camera for the Nuclear Imaging program and that these cameras must be purchased. Faculty Senate appreciates the comments made at the Convocation around shared governance and an atmosphere of working together. They are pleased with the Academic Master Plan and have high hopes for using it as a guide. Trustee Brown asked if the faculty felt safe on campus given the recent incidents across the country. Torres replied that yes she and her fellow faculty feel very safe on campus.

2.4 Foundation Report *Jim Blair*

Secretary Blair thanked the Board for its interest in the Oregon Tech Foundation, and on behalf of Foundation Board Chair, Alan Polaski sends his regrets for being unable to attend. Mr. Blair has served as the Secretary and Chair of the Committee on Directors for the past 12 years and has a long history with Oregon Tech. The Foundation operates today with 25 community and industry members who bring an amazing wealth of wisdom and experience from numerous professional backgrounds. The members are located throughout Oregon, Washington, Idaho, and Colorado. He explained that the Foundation operates through four standing committees that report to an executive committee, which provides overall governance and direction. These committees consist of the Finance & Investment Committee, Scholarship Committee, the Committee on Directors, and the Development Committee. The Foundation Board continues to prospect and always invites recommendations. The Foundation Board has begun developing its own strategic plan that will serve as a guide for the Foundation while advancing Oregon Tech's strategic plan. The Foundation thinks of itself as a collaborative group with the Board of Trustees in supporting the work that Oregon Tech is doing.

2.5 [Strategic Enrollment Management](#) *Provost and VP for Academic Affairs and Strategic Enrollment Management Joanna Mott*

Dr. Mott reviewed her PowerPoint presentation, which included a fall 2022 enrollment comparison with fall 2021 data, reflecting challenges in several areas of enrollment. She explained that current headcount enrollment is down 4.6%, including dual credit students. Without dual credit, headcount enrollment is down 5.8% and also down 5.8% in credit hours. Freshmen enrollment is up 6.3%. However, the challenge is with continuing enrollment which is down 3.4% and is directly related to retention. Enrollment in the

Portland-Metro Campus is down 8.0%. Headcount trends are up as of October 17, 2022, and slowly growing. Enrollment stabilized or increased at some community colleges and declined further at others. Compared to last year, community college enrollments are between 10% lower and 23% higher across the 17 community colleges in Oregon. However, compared to pre-pandemic levels in 2019, student enrollment in community colleges is still 12% to 40% less this fall. Dr. Mott advised that on-campus housing numbers are steadily increasing, with 710 students currently residing in on-campus housing. She explained that 2022-2023 enrollment goals are to increase degree-seeking undergraduate enrollment overall with at least 2% growth in new students, a 2% growth in the retention of continuing students, and to stabilize enrollment at the Portland-Metro Campus with at least a 2% growth. She shared that plans have been developed by Admissions, Advising and Retention, Financial Aid, Educational Partnerships and Outreach, and Academic Affairs to increase enrollment, with a specific plan focused on growth for the Portland-Metro Campus.

2.6 Academic Quality and Student Success Committee *Trustee Jeremy Brown*

Chair Brown summarized the reports and presentations made at the AQSS Committee meeting, which included reports by Dr. Mott and Dr. Foley. A final draft of the Academic Master Plan will be posted on the website and disseminated via email for comments. In addition, an open forum will be scheduled to discuss the implementation of those objectives with metrics that have a timeline of 2022 or 2023. Dr. Foley's presentation included recognition of the academic achievements of the student-athletes, an update on the second Howard Morris OT Athletic Hall of Fame ceremony, the new-student orientation program (Flight School: Strong Start), and the appointment of the new Director of Veteran Student Services, Mr. Don Stockton.

2.7 Finance and Facilities Committee *Vice Chair Vince Jones*

Chair Jones summarized the reports and presentations made at the Finance & Facilities Committee meeting, which included a report from VP Harman on various topics: finance operations, geothermal system, an update on the development of the facilities master plan, higher education funding in Oregon, FY 2021-2022 Single Audit, development of research space at Sky Lakes, and the emergency repair in the College Union. Thom Darrah provided an update on the various current and future Oregon Tech campus projects: Boivin Hall renovation, Stadium renovation, the OMIC New Additive Manufacturing Center, CEET Building, geothermal well rehabilitation, the OMIC R&D Retrofit, and the New Student Housing project. Kernutt Stokes provided a bi-annual Hotline Report. They also advised that Capital Projects Management and Title IX audits are currently underway, with an anticipated completion at the end of FY2022. In addition, Kernutt Stokes reported that the 2022/2023 Risk Assessment is underway and nearly completed. Chair Jones shared that the Finance & Facilities Committee approved a motion to recommend that the full Board authorize staff to negotiate and execute a multi-year Agreement with Clifton Larson, Allen, LLP to provide professional audit services to Oregon Tech and a separate recommendation on Summer Term 2023 Tuition and Fees for the Doctor of Physical Therapy program.

2.9 Campus Climate Assessment Update *Dr. Naganathan*

Dr. Naganathan provided an update on the Campus Climate Assessment. He began by thanking all who participated in the Campus Climate Assessment and acknowledged that it is important to own the recommendations in the report and the areas for improvement. The recommendations identify four areas of improvement, including understanding board roles and responsibilities, understanding shared governance and implementation, understanding leadership roles, and the importance of increased communication. Dr. Naganathan identified action steps to be implemented as a result of the Climate Assessment to include: follow-up by the Board of Trustees on roles and responsibilities and shared governance through special meetings, President's periodic meetings with the leadership of constituent shared governance groups, at least one campus-wide forum each term hosted by the President and Senior Leadership, and the establishment of a Well-Being Committee of faculty, classified staff, unclassified staff, and members of the administration to help promote a healthier work environment, roll out of the Strategic Plan and the Academic Master Plan, additional meetings between the administration and representatives of the Faculty Senate, ASOIT, Administrative Council, and other stakeholder groups as appropriate, training workshops for skills and business literacy development beyond convocation, and additional direct communications with college-specific audiences between deans, chairs, faculty, and students.

2.10 Executive Committee *Chair John Davis*

Chair Davis summarized the reports and presentations made at the Executive Committee meeting. They included a discussion of the upcoming replacements of trustees who are term-limited, the Board Policy on Board Committees, and the Executive Committee's role in assessing the performance of the Board and Trustees. The Executive Committee also addressed the items in the June 15, 2022 ASOIT letter. The letter stated that there is a feeling that the board is disconnected. Chair Davis noted that the Board believes the actions taken at the July board retreat, the Ad Hoc Committee meetings, and the special meeting in August were all responsive to the concerns in the letter. This has been part of the board's discussions with respect to shared governance relating to the AGB Consulting Report on institutional governance. Chair Davis explained that the objective for putting this matter on the agenda is to state that the board has reviewed and considered the letter. Chair Davis discussed the President's contract and that the contract has been renewed through 2027. He explained that it is part of the Executive Committee's duties to evaluate the president and review the contract. The contract states that the Executive Committee will review compensation annually for the president, which has not been done. He explained that Dr. Naganathan started in 2017, and he has not received a compensation increase in his base salary since he started. He has only received a small increase in his housing allowance because the university does not have a president's residence. Chair Davis stated that during this same time period, there had been regular increases in salary for faculty, classified staff, and unclassified staff. For unclassified staff, there has been an increase equaling approximately 19%. During that time, President Naganathan took a voluntary pay reduction in 2020 during the pandemic, and he and his wife have also been very generous donors to the university. He stated that this matter has been brought to the board's attention because the board would be remiss if they did not regularly evaluate our Chief Executive's compensation and discuss reasonable increases. He also shared with the Board that the Executive Committee has voted unanimously to authorize him as Chair and

Trustee Jones as Vice Chair to negotiate with Dr. Naganathan regarding his compensation and to bring their recommendation to the full Board.

3. Consent Agenda *Chair John Davis*

3.1 Approval of the Minutes of the July 19-21, 2022 Retreat Meeting

No changes voiced. Minutes approved as submitted.

3.2 Approval of the Minutes of the August 24, 2022 Special Meeting

No changes voiced. Minutes approved as submitted.

4. Action Items

4.1 Doctor of Physical Therapy (DPT) Program FY 2022-23 Tuition Recommendation

VP John Harman

VP Harman reviewed his PowerPoint presentation, which addressed that the Board of Trustees is authorized under Oregon Revised Statute (ORS) 352.102 to establish tuition and mandatory enrollment fees each year. Oregon Tech’s Board Tuition and Mandatory Fees Policy further codifies the university’s tuition and mandatory fee-setting process. The Doctor of Physical Therapy (DPT) program is a new Oregon Tech graduate degree program, importantly Oregon Tech’s first doctoral program, open to both resident and non-resident students. The DPT program tuition and fees were not included in the tuition and fees recommendation submitted for consideration by the Board at its April 7, 2022 meeting, as at that time, it was not anticipated that DPT students might begin classes as early as Summer Term 2023. VP Harman stated that because many professional degree programs, particularly professional doctorate programs, are configured as a cohort, tuition is often established as block tuition. In this case, the same amount is charged per term during the 12-month university tuition & fees schedule rather than by credit hour. As such, and to assist students while comparing program options, the Dean and Program Director applied this concept to arrive at the recommended tuition for Summer Term 2023. President Naganathan has endorsed this proposal in his memo to the Board (Please see Attachment-A).

Motion that the full Board set the Summer Term 2023 Tuition and Fees for the Doctor of Physical Therapy program in accordance with the President’s recommendation memo (Attachment A, with the tuition and fees numbers restated below in Tables 1 &2) and authorize the President or their designee, as available under policy and law, to make minor and technical adjustments to these proposed rates as necessary to correct mathematical rounding, errors, inconsistencies, or omissions and execute the Board’s directives.

Table-1

Oregon Tech New Program Tuition Recommendation	
Doctor of Physical Therapy Klamath Falls Campus	Summer Term 2023 Tuition
Resident	\$6,942.37

Non-Resident	\$11,654.49
--------------	-------------

Table-2

Mandatory Fees approved by the BOT in its April 2022 meeting		
FY 2022-23 Fees		
(Some Fees may be prorated for Summer Term)		
Klamath Falls	Building	\$45.00
	Incidental	\$397.50
	Health Services	\$195.00
	Student Rec Center	\$69.00

Attachment A- Tuition Recommendation Memo – President Naganathan

Motion: Vince Jones

Second: Kelley Minty

With all trustees present and voting aye, the motion passed unanimously.

ATTACHMENT A

DPT Program Tuition Recommendation Memo – President Naganathan



Oregon Institute of Technology

OFFICE OF THE PRESIDENT

3201 Campus Drive, Klamath Falls, OR 97601

541.885.1100 (office) 541.885.1101 (fax) www.oit.edu/president

To: Oregon Tech Board of Trustees
From: President Nagi Naganathan
Re: Recommendation for Summer Term 2023 Tuition & Fees for the
Doctor of Physical Therapy (DPT) program
Date: October 10, 2022

As required by statute and Board Policy through this memorandum, I submit my recommendation for Summer Term 2023 tuition and fees for the Doctor of Physical Therapy (DPT) program to the Oregon Tech Board of Trustees.

The DPT is a new Oregon Tech graduate degree program, importantly Oregon Tech's first doctoral program, open to both resident and non-resident students. DPT program tuition and fees were not included in the tuition and fees recommendation submitted for consideration by the Board at its April 7, 2022 meeting. This is because, at that time, it was not anticipated that DPT students may begin classes as early as Summer Term 2023.

The Dean of Health, Arts, and Sciences and the DPT Program Director conducted a regional and state comparative analysis and arrived at the appropriate tuition proposal for the new DPT Program beginning the Summer Term of 2023. The focus of pricing tuition for the new program was on maintaining student affordability and market competitiveness while still appropriately reflecting the value of the program.

Because many professional degree programs, particularly professional doctorate programs, are configured as a cohort, tuition is often established as block tuition where the same amount is charged per term during the 12-month university tuition & fees schedule, rather than by credit hour. As such, and to assist students while comparing program options, the Dean and Program Director applied this concept to arrive at the recommended tuition for Summer Term 2023.

Please see the recommended Summer Term 2023 tuition recommendation in Table-1 below.

F&F Committee

Oregon Tech Board of Trustees

Page 27

4.2 Recommendation for DPT Tuition & Fees

Table-1

Oregon Tech New Program Tuition Recommendation	
Doctor of Physical Therapy Klamath Falls Campus	Summer Term 2023 Tuition
Resident	\$6,942.37
Non-Resident	\$11,654.49

The Board had already approved mandatory fees for the Klamath Falls campus through Summer Term 2023 at its April 2022 meeting, which is applied to the new DPT program for Summer Term 2023. They are included in Table 2 below for your immediate reference.

Table-2

Mandatory Fees approved by the BOT in its April 2022 meeting		
FY 2022-23 Fees		
(Some fees may be prorated for Summer Term)		
Klamath Falls	Building	\$45.00
	Incidental	\$397.50
	Health Services	\$195.00
	Student Rec Center	\$69.00

After careful consideration and in consultation with the executive staff and members of the university, I am recommending Summer Term 2023 Tuition for the Doctor of Physical Therapy program as outlined in Table-1 above and the Summer Term 2023 Fees for the Doctor of Physical Therapy program as outlined in Table-2 above. Further, I request delegation of authority to the president or their designee, as available under policy and law, to make minor and technical adjustments to these proposed rates as necessary to correct mathematical rounding, errors, inconsistencies, or omissions and execute the Board's directives.

If this recommendation for Summer Term 2023 tuition and fees is approved by our Board, in subsequent years, the rate will be subject to change when the Board adopts adjustments to tuition and mandatory fees.

With this recommendation, inaugural tuition for the new Oregon Tech DPT program tuition will be competitive with other institutions featuring similar programs within and outside the state and the region. Thank you for your consideration of this recommendation. ■

4.2 [Authorization for Staff to Negotiate and Execute a Multi-year Agreement for Professional Audit Services](#) *VP John Harman*

VP Harman reviewed his PowerPoint presentation, which provided background and addressed that as an independent public body, Oregon Tech is required to have an annual independent audit of the financial statements for each fiscal year. He noted that at the June 2022 Board of Trustees meeting, staff were asked to proceed with a statement of work to incorporate into an open request for proposals (RFP) and to seek authorization at the Fall meeting to negotiate and execute a multi-year agreement for professional audit services with the firm chosen by the RFP selection committee. Oregon Tech released the RFP in July of 2022 and received proposals from qualified contractors to perform professional audit services. Following a review and careful consideration of proposals in August, the selection committee chose Clifton, Larson, Allen, LLP as the vendor best suited to perform the services outlined in the RFP scope of service.

After considerable discussion among the trustees about the selection process and the final staff recommendation, Trustee Vince Jones moved that the full Board authorizes staff to negotiate and execute a multi-year Agreement with Clifton Larson, Allen, LLP to provide professional audit services to Oregon Tech, for a term to begin on or about February 1, 2023, and extend to January 31, 2028, with an option for two additional one-year periods thereafter. Trustee Kelley Minty seconded it. With all trustees present voting aye, the motion passed unanimously.

5. Discussion Items

5.1 [Strategic Plan](#) *Provost and VP for Academic Affairs and Strategic Enrollment Management Joanna Mott & Pillar Chairs*

Dr. Mott reviewed her PowerPoint presentation to include background information. Dr. Mott shared that the 25-member inclusive Steering Committee consisted of eight faculty members, two students, eight staff members, one member of the Board of Trustees, three members of the Alumni Association and Foundation Boards, and one community member. The Steering Committee's deliberations were facilitated by Ginny Lang and co-chaired by President Naganathan and Dean Keyser. The Board approved the Vision and Mission of Trustees in May 2019, and the mission was also formally endorsed by the Higher Education Coordinating Committee (HECC) in August 2019. Dr. Mott noted that the Board approved the Strategic Plan of Trustees in June 2020. The Strategic Plan is built around four pillars: Student Success, Innovation, Community Engagement, and Institutional Excellence. Implementation has begun since Board approval.

Co-leaders from different divisions and a broad committee were assembled for each pillar. Each committee is comprised of students, faculty, staff, and administration. Each committee is responsible for data collection, analysis, and continuous improvement initiatives associated with the execution of the plan. Currently, the Pillar co-leads are evaluating metrics and identifying progress in data collection, identifying what data is already available and collected, what data needs to be tracked, and what metrics may need to be adjusted or replaced. She explained that the Pillar groups are working with library staff to ensure there is a reliable place to store and access pillar measures. Additionally, data for NWCCU accreditation falls primarily within Pillar 1 – student success. Further, information on student success in courses is also needed and will be included during collection. Dr. Mott identified the themes and associated metrics for each of the pillars.

Pillar 1: Student Success Metrics include recruitment, retention, graduation, career success, and cultural competency. Pillar 2- Innovation Metrics include experiential learning, research, discovery and creativity space, industry collaboration, and employment opportunities. Pillar 3 – Community Metrics include university community, local communities, valued presence, and culture of philanthropy. Pillar 4 - diversity, equity, inclusion, branding and image, facility master plan, and awards recognition. She explained that the next steps are for Pillar co-leads to work with their committees to review metrics, and determine what supplemental data collection may be required, ITS and library staff will organize data collection templates for all Pillar, Pillar co-leads will continue meeting with the Provost to provide status updates, and discuss resource needs, and continue to report annually to the Board of Trustees.

5.2 **Board Outreach** *Chair John Davis*

Chair Davis reminded the University Community how the Trustees have spoken about continuing to be accountable and increasing communication in interactions with University Stakeholders and the community. Multiple ways were discussed at the last meeting. First, the Board has increased the length of meetings to two days to allow for formal learning sessions for faculty, staff, and students. During the current meeting, the Board has participated in tours, visited with two departments, and listened to presentations by those departments. Over the last two days, the board has had multiple informal interactions with students, faculty, and staff, including lunch with students, staff, and faculty and a reception following the October 17th Board meetings. Chair Davis thanked the Trustees for their commitment to an additional day out of their schedules for a two-day Board meeting. The Executive Committee also encourages Trustees to attend university activities such as IdeaFest, athletic events, and other student and faculty events. The Trustees are on the public release list for newsletters, etc., so Trustees may be informed of campus activities at Oregon Tech. The board is considering selecting a theme for each regularly scheduled board meeting, as well as public comment response at regularly scheduled board meetings. Chair Davis explained that the board plans to coordinate the Spring board meeting with IdeaFest and the Foundation Board meeting to allow for additional interactions. There will be additional board training, orientation sessions, and learning sessions for faculty, staff, and students about the board's role relative to that of the administration and the university, the board's fiduciary duty, processes and policies.

5.3 **Board Dashboard Conversation** *Provost and VP for Academic Affairs and Strategic Enrollment Management Joanna Mott & Pillar Chairs*

Dr. Mott reviewed her PowerPoint presentation, which addressed 27 key performance indicators. Nine are related to student credit hours, seven are related to courses and degrees, and nine are related to funding and a breakdown of employees by classification. Trustee Gopalpur asked if it would be possible to come up with fewer indicators. President Naganathan said while it could be challenging to reduce the number of indicators to a very small number, staff will explore this further and bring it back to the Board for discussion at a future Board meeting.

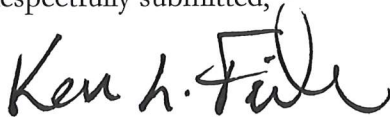
5.4 **Board Development – Trustees Fiduciary Role** *Chair John Davis*

Chair Davis reviewed his PowerPoint presentation, which addressed the Legislature's Charge, which states that governing boards provide transparency, public accountability,

and support for the university, are close to and closely focused on the individual university, lead to greater access and affordability for Oregon residents and do not disadvantage Oregon students relative to out-of-state students, act in the best interests of both the university and the State of Oregon as a whole, and promote the academic success of students in support of the mission of all education beyond high school. He also addressed the university's mission statement, the Board Policy on Delegation of Authority, the Board of Trustees' duties, and shared governance.

6. **Other Matters** – none
7. **Public Comment** – none
8. **Adjournment** (4:04 pm)

Respectfully submitted,

A handwritten signature in black ink that reads "Ken H. Fincher". The signature is written in a cursive style with a prominent loop at the end of the last name.

Dr. Ken Fincher

Vice President University Advancement & Interim Board Secretary

Handwritten signature or text.